

MRIAS COMMITTEES

**MANJUSHREE RESEARCH INSTITUTE
OF AYURVEDIC SCIENCE
PIPLAJ, GANDHINAGAR**



COMMITTEES' FRAMEWORK

AS PER DIRECTIONS GIVEN IN MES&AR-2024

**NEW REFORMS – NOVEMBER
2025**

HUMAN RESOURCES DEVELOPMENT CELL

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|------|---------------------------|-------------------------------|-------------|
| 1. | Dr. Sameeksha Gurav | Principal | Chairman |
| 2. | Dr. Sharvari Jawale | Professor | Coordinator |
| 3. | Dr. Yogita Shrotriya | Professor | Member |
| 4. | Dr. Premjibhai Sapawadiya | Deputy Medical Superintendent | Member |
| 5. | Dr. Parul Joshi | Professor | Member |
| 6. | Dr. Amar Kamble | Professor | Member |
| 7. | Dr. Payal Patel | Associate Professor | Member |
| 8. | Dr. Hansaraj Barjod | Associate Professor | Member |
| 9. | Dr. Varsha Solanki | Associate Professor | Member |
| 10 | Ms. Jalpa Ved | HR Executive | Member |

POLICY AND ROLES:

- This cell shall serve as medical education technology training unit or quality improvement program conduction unit for teachers as well as orientation or training to medical, paramedical, technical, administrative and supportive staff of the Institution.
- The human resources development cell shall contain an office for coordinator and office assistant and hall with adequate furniture that is suitable for conducting workshops with accommodation capacity of minimum thirty participants.
- The hall shall be enabled with information communication technology, equipped with audio-visual system, multimedia projector or smart interactive board, computer, laptop, Wi-Fi connectivity, sufficient laptop charging points for participants, printer and copier.
- There shall be photography facility and audio and video recording facility for the development of e-teaching content.
- The committee shall identify the skills, techniques or knowledge that are to be trained or oriented for each category of employees and prepare the calendar of schedule and announce and implemented accordingly. This ensures three hundred sixty-degree approach and overall development of functionality of the Institution.
- The employees of college and hospital may be grouped under the following headings for the purpose of training, orientation, up-skilling, re-skilling activities, namely:
 - Teaching staff, Library staff, Physical Education Instructor, Yoga Demonstrator;
 - Administrative staff;
 - Nursing staff and Lab technicians;
 - Panchakarma therapists including therapists of Kriyakalpa, Anushastrakarma;
 - Technical staff (information technology, electrical, plumbing and the like);
 - Cooks, Pathya Cooks, Cooks of Panchakarma preparation room;
 - Supportive staff (garden workers, drivers, security and the like); and
 - Menial staff or housekeeping or multi-tasking staff.

RESEARCH INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT CELL

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|---------------------------------|-------------|
| 1 | Dr. Sameeksha Gurav | Principal | Chairman |
| 2 | Dr. Manisha Vaja | Associate Professor | Coordinator |
| 3 | Dr. Satyajit Kulkarni | Professor | Member |
| 4 | Dr. Vaibhavi Hardikar | Associate Professor | Member |
| 5 | Dr. Hrishikesh Upadhyay | Assistant Professor | Member |
| 6 | Dr. Hardik Desai | Assistant Professor | Member |
| 7 | Zara Vhora | Student – 1 st Prof. | Member |
| 8 | Manthan Joshi | Student – 1 st Prof. | Member |
| 9 | Vatsal rathod | Student – 2 nd Prof. | Member |
| 10 | Kirtan Vaghela | Student – 2 nd Prof. | Member |
| 11 | Anjali Shah | Student – 3 rd Prof. | Member |
| 12 | Riya Patel | Student – 3 rd Prof. | Member |

POLICY AND ROLES:

- This cell shall facilitate activities related to innovation, incubation, research, publication and intellectual property rights.
- The Institutional Innovation Committee shall identify or invite the innovative ideas from the students, teachers and other staff of the Institute and facilitate to incubate or nurture the ideas and to translate to useful products or outcome. Innovations may be in teaching, diagnostics, therapeutic equipment, surgical equipment, dosage forms, drug delivery systems, software, applications, assessment scales and the like.
- Every Institute shall develop institutional policy to support activities related to innovation, incubation, research, publication, Intellectual Property Rights, disbursement of research grants, research incentives, publication incentives and the like.
- The policy shall be oriented to all stake holders and developed implementation and monitoring mechanism.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|------|---------------------------|-------------------------------|------------------|
| 1. | Dr. Sameeksha Gurav | Principal | Chairman |
| 2. | Dr. Satyajit Kulkarni | Professor, Panchakarma | Member Secretary |
| 3. | Dr. Premjibhai Sapawadiya | Deputy Medical Superintendent | Member |
| 4. | Dr. Yogita Shrotriya | Professor, Kriya Sharir | Member |
| 5. | Dr. Deepavali Kasare | Professor, Swasthavrutta | Member |
| 6. | Dr. Raunak Yadav | Associate Professor, SRPT | Member |
| 7. | Mr. Krunal Bhavsar | Admin Executive, MRIAS | Member |
| 8. | Dr. Seema Chavda | RMO, GAH | Member |
| 9. | Ms. Kalavati Damor | Matron, GAH | Member |
| 10. | Dr. Hiren Chaudhary | Principal, MIP | Member |

POLICY AND ROLES:

- Institutional IQAC shall be responsible for planning, guiding, and monitoring quality assurance and quality enhancement activities of the Institute.
- The IQAC shall meet at least once in every quarter.
- The functions of the Internal Quality Assurance Cell shall be the following, namely:
 - Development and application of quality parameters for various academic, clinical and administrative activities of the institute;
 - Monitor implementation of vision document of the institution;
 - Facilitating the creation of a learner-centric environment and educational ecosystem;
 - Arrangement for three hundred and sixty degree feedback on quality related Institutional process;
 - Documentation of all activities of the college leading to quality improvement; and
 - Coordinating quality related activities and dissemination of best practices.

COLLEGE COUNCIL

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|------|-------------------------|---------------------------------------|------------------|
| 1 | Dr. Sameeksha Gurav | Principal | Chairman |
| 2 | Dr. Amar Kamble | HOD, Rachana Sharira | Member secretary |
| 3 | Dr. Yogita Shrotriya | HOD, Kriya Sharir | Member |
| 4 | Dr. Santosh Gurav | HOD, Samhita & Siddhanta | Member |
| 5 | Dr. Dipa Mehta | HOD, Dravyaguna | Member |
| 6 | Dr. Seema Dhabaliya | HOD, Roga Nidana & Vikriti Vigyana | Member |
| 7 | Dr. Hansaraj Barjod | HOD, Rasashastra & Bhaishajya Kalpana | Member |
| 8 | Dr. Suryajeet Pawar | HOD, Agadtantra & Vidhi Vaidyaka | Member |
| 9 | Dr. Deepavali Kasare | HOD, Swasthavritta & Yoga | Member |
| 10 | Dr. Parul Joshi | HOD, Prasuti Tantra & Striroga | Member |
| 11 | Dr. M.N. Shaikh | HOD, Kaumarbhritya | Member |
| 12 | Dr. Shekhar Sharma | HOD, Kayachikitsa | Member |
| 13 | Dr. Satyajit Kulkarni | HOD, Panchakarma | Member |
| 14 | Dr. Anilkumar Chaudhary | HOD, Shalyatantra | Member |
| 15 | Dr. Varsha Solanki | HOD, Shalakyatantra | Member |

POLICY AND ROLES

- The Head of the Departments shall be the members and Principal or Director or Dean shall be the Chairman.
- The college council shall meet at least four times in a year to draw up the implementation strategy of curriculum and training program, enforcement of discipline and other academic matters and shall keep the records of the same.
- The college council shall also organise regular inter-departmental meetings like grand rounds, statistical review meetings, clinical meetings and research review in the Institution regularly.
- The college council shall plan, review and upgrade academic, healthcare, research and co-curricular or extracurricular activities of the institution, strategic planning and implementations, students' performance and improvisation.
- The college council shall develop vision document of the Institution and periodically monitor its implementations.
- The college council shall review academic audit report of the Institution as per the guidelines of the Commission and the Institute shall submit the academic audit report in the prescribed format in such manner to the Commission within the timeframe, specified by the Commission from time to time.

ACADEMIC COMMITTEE

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|--|----------------------|
| 1 | Dr. Santosh Gurav | Vice-Principal | Chairman |
| 2. | Dr. Manisha Vaja | Reader, Kriya Sharira | Academic Coordinator |
| 2 | Dr. Vaibhavi Hardikar | Reader, Rachana Sharira | Member |
| 3 | Mr. Maulik Bhatt | Lecturer, Samhita & Siddhanta | Member |
| 5 | Dr. Payal Patel | Reader, Dravyaguna | Member |
| 6 | Dr. Bhavisha Siddhapura | Lecturer, Rasashastra & Bhaishajya Kalpana | Member |
| 7 | Dr. Hrishikesh Upadhyay | Lecturer, Agadtantra & Vidhi Vaidyaka | Member |
| 8 | Dr. Pavankumar K | Lecturer, Swasthavritta & Yoga | Member |
| 9 | Dr. Tapan Solanki | Lecturer, Rognidan Vikruti Vigyan | Member |
| 10 | Dr. Girish Damor | Reader, Panchkarma | Member |
| 11 | Dr. Pratiksha Patel | Reader, Shalyatantra | Member |
| 12 | Dr. Miral Dobariya | Reader, Kaumarbhritya | Member |
| 13 | Dr. Ragina Sharma | Lecturer, Prasuti Tantra & Striroga | Member |
| 14 | Dr. Manisha Chaudhary | Lecturer, Kayachikitsa | Member |
| 15 | Dr. Twinkal Zala | Lecturer, Shalakyatantra | Member |

POLICY AND ROLES:

- Academic Committee is to be constituted for planning, execution and monitor teaching schedules.
- The teaching schedules shall be of integrative in nature and shall be announced one month before.
- The teaching schedules shall be hosted on institutional website as well as Learning Management System portal.

COLLEGE WEBSITE REVISION COMMITTEE

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|------|---------------------|---------------------------------|-------------|
| 1 | Dr. Sameeksha Gurav | Principal | Chairman |
| 2 | Dr. Miti Virani | Assistant Professor | Coordinator |
| 3 | Mr. Jigar Patel | IT Manager | Member |
| 4 | Mr. Harshil Patel | IT Executive | Member |
| 5 | Mr. Manav Patel | Student – 3 rd Prof. | Member |
| 6 | Mr. Harsh Zala | Student – 3 rd Prof. | Member |

POLICY AND ROLES:

- The Institute shall have to maintain exclusive website in the name of the Institute.
- The website is to be updated periodically and upload the details as specified by the Commission and its Autonomous Boards.
- The Commission shall be capturing the data continuously at different intervals.
- It shall be the responsibility of the college to check the authenticity of the data, information and details made available on its website.
- The data pertaining to previous month shall be uploaded every month on or before tenth of the preceding month.
- The college shall maintain the following details on college website namely:
 - Details of Director or Dean or Principal and Medical Superintendent including their name, date of birth, photograph, unique teacher's code, registration number, educational qualification, designation, date of joining, experience, contact mobile number, e-mail and the like;
 - Details of registrations, approvals and affiliations, permission status;
 - Details of all teaching staff along with their qualifications, registration number, teacher code and their academic and other professional notification, designation, date of joining, experience, teaching department, contact mobile number, e-mail and the like;
 - Specialities of the hospital and the consultants their Outdoor Patient Department days and timings;
 - Details of non-teaching staff of college and hospital staff including educational qualifications name of post, department or section or unit and the like;
 - List of students admitted, merit-wise and category-wise for the current and previous years;
 - University examination results and a comparative graph with the previous three years;
 - Year wise details of the research publications by the students or faculties;
 - Details of continuous medical education programmes, seminars, conferences, workshops, faculty development programs, capacity building programs, hands-on training, research projects, collaborative programs and any other academic or clinical programs conducted by the Institution;
 - Details of educational programs being conducted including intake capacity;

- Accreditations, awards, appreciations, if any, received by the Institute;
- Hospital statistics and comparative data or graphs with previous years data; and
- Announcements of forth coming events like seminars, workshops and the like.

STUDENTS COUNCIL

(Re-constituted on 7 July 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|---------------------------------|-----------------------------|
| 1 | Pruthvi Parmar | 3 rd Year BAMS | General Secretary |
| 2 | Sahil Bharadiya | 2 nd Year BAMS | Vice-General Secretary |
| 3 | Meet Darji | 3 rd Year BAMS | Cultural Secretary |
| 4 | Shubham Vyas | 3 rd Year BAMS | Sports Secretary |
| 5 | Sarita | 3 rd Year BAMS | Literature Secretary |
| 6 | Purvisha Lathiya | 3 rd Year BAMS | Lady Student Representative |
| 7 | Smit Agravat | 1 st Year BAMS | Class Representative |
| 8 | Krupali Surani | 1 st Year BAMS | Class Lady Representative |
| 9 | Manan Sinh Parmar | 2 nd BAMS (jr.) | Class Representative |
| 10 | Tansi Chaudhari | 2 nd Year BAMS (Jr.) | Class Lady Representative |
| 11 | Kirtan Vaghela | 2 nd Year BAMS (Sr) | Class Representative |
| 12 | Maitri Akhani | 2 nd Year BAMS (Sr) | Class Lady Representative |
| 13 | Savan Mistry | 3 rd Year BAMS (Sr.) | Class Representative |
| 14 | Diya Prajapati | 3 rd Year BAMS (Sr.) | Class Lady Representative |
| 15 | Vatsal Rathod | 2 nd Year BAMS | NSS Boy's Representative |
| 16 | Jeenvika Suvera | 2 nd Year BAMS | NSS Girl's Representative |
| 17 | Dr. Santosh Gurav | Vice-Principal | Chairman |

STUDENT SUPPORT, CAREER GUIDANCE AND PLACEMENT CELL

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|-------------------------------|------------------|
| 1 | Dr. Dipa Mehta | Professor Dravyaguan | Convener |
| 2 | Dr. Pallavi Kulkarni | Reader, Agadtantra | Member Secretary |
| 3 | Dr. Priyanka Chaudhary | Reader SRPT | Member |
| 4 | Dr. Girish Damor | Reader, Panchakarma | Member |
| 5 | Dr. Hina Mehta | Lecturer, Kayachikitsa | Member |
| 6 | Smit Agravat | Student, 1 st BAMS | Member |
| 7 | Kathan Patel | Student, 1 st BAMS | Member |
| 8 | Meet Topiwala | Student, 2 nd BAMS | Member |
| 9 | Naiyaba Dabhi | Student, 2 nd BAMS | Member |
| 10 | Riya Prajapati | Student, 3 rd BAMS | Member |
| 11 | Ayushi Trivedi | Student, 3 rd BAMS | Member |
| 12 | Sumit Bhavsar | Intern | Member |
| 13 | Nishi Patel | Intern | Member |

POLICY AND ROLES:

- The cell is intended to support and encourage students in academic, social, emotional, personal, career developments and placements.
- The cell may identify various opportunities for higher education and placements and advice the students accordingly.

CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITY CELL

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|--------------------------------|---------------------------|
| 1 | Dr. Santosh Gurav | Vice- Principal | Chairman |
| 2 | Mr. Maulik Bhatt | Lecturer, Samhita Siddhant | Coordinator, NSS |
| 3 | Dr. Manisha Vaja | Reader, Kriya Sharira | Member |
| 4 | Dr. Pallavi Kulkarni | Reader, Agadtantra | Member |
| 5 | Dr. Nitin Vala | Lecturer, Rachana Sharira | Coordinator, Sport Events |
| 6 | Dr. Pavankumar K | Lecturer, Swasthavritta & Yoga | Member, NSS |
| 7 | Dr. Dimpal Gadhvi | Lecturer, Samhita Siddhant | Member |
| 8 | Dr. Payal Patel | Reader, Dravyaguna | Member |
| 9 | Dr. Adhishree Prajapati | Lecturer, Dravyaguna | Member |
| 10 | Mr. Meet Darjee | CS, Student Council | Member |

POLICY AND ROLES:

- The Cell should look after the facilities and facilitate for conduction of following co-curricular and extra-curricular activities like:
 - physical educational facility
 - Recreational facility
 - Activities related to National Service Scheme and the like
 - Formation of various student clubs such as adventures club, science club, environment club, Sanskrit club, photography club, animal lovers club and the like
 - Community outreach programme, cultural events and the like
 - Medical camps or village adoption or health awareness programme and the like
 - Field visits or survey and the like
 - Conducting seminar, workshop, and brain storming sessions, symposium and the like.

STUDENTS GRIEVANCE REDRESSAL CELL (SGRC)

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Role |
|-------------|---------------------------|------------------------------------|---------------|
| 1 | Dr. Sameeksha Gurav | Principal | Chairman |
| 2 | Dr.Premjibhai Sapawadiya | Deputy Medical Superintendent | Coordinator 1 |
| 3 | Dr. Suryajeet Pawar | HOD, Agadtantra | Coordinator 2 |
| 4 | Dr. Santosh Gurav | Vice Principal | Member |
| 5 | Dr. Shekhar Sharma | HOD, Kayachikitsa | Member |
| 6 | Dr. Seema Dabhaliya | HOD, Rognidan evam Vikruti Vigyana | Member |
| 7 | Dr. Miral Dobariya | Reader, Kaumarbhrutya | Member |
| 8 | Mr. Pruthivi Parmar | GS, Student Council | Member |

POLICY AND ROLES:

- **To file a Grievance:**

- A student must file a formal written complaint by sending an email to central_admin@goenkahospital.org.
- The email is assessed by the cell members or a person authorized by them.
- The student may request anonymity, in which case the student's identity will not be revealed to anyone else.
- The complaint should include details of the grievance, supporting evidence, and any attempts made to resolve the issue.

- **Grievance Review:**

- Upon receiving the formal complaint, the SGRC is expected to take necessary action within 7 days of receiving the complaint.
- Set up the meeting of SGRC within 15 days of receiving the complaint to discuss about further investigation and plan about a review meeting within a week for received complain.
- Aggrieved and other related persons must be present in the review meeting for the hearing of complain or as the case may be.
- After hearing, within 7 days resolution is to be prepared and shared with relevant persons with various outcomes, corrective measures etc.
- Institute and SGRC should maintain confidentiality to protect the privacy of all parties involved.
- The process should also be fair and impartial, providing student, the part against whom the complaint has been made and opportunity to present their side of the issue and respond to any allegations.

FORM FOR APPEAL TO SGRC

| | |
|---|----------------------------------|
| Name of Applicant | |
| Roll No. | |
| Email | |
| Mobile No. | |
| Program/Year | |
| Address | |
| Grievance Type (Administrative/ Academic/ Any Other) | |
| Brief statement of nature of grievance | |
| Supporting Documents (If any) | 1. 2. 3. 4. 5. 6. |

Date:

Signature

COMMITTEE AGAINST SEXUAL HARASSMENT (ICC)

(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Contact |
|-------------|---------------------------|---|----------------|
| 1 | Dr. Sameeksha Gurav | Principal Chairperson | 7020830970 |
| 2 | Dr. Yogita Shrotriya | Secretary | 9518740022 |
| 3 | Dr. Sharvari Jawale | Faculty Representative Female | 9860108858 |
| 4 | Dr. Deepawali Kasare | Faculty Representative Female | 8805477519 |
| 5 | Dr. Manisha Vaja | Faculty Representative Female | 9426693535 |
| 6 | Dr. Pratiksha Patel | Faculty Representative Female | 9429843769 |
| 7 | Dr. Anil Chaudhary | Faculty Representative Male | 9825914676 |
| 8 | Dr. Hina Bariya | Representative from other Organization | 7575080316 |
| 9 | Ms. Vittal Patel | Representative from GAH | 9426707206 |
| 10 | Sarita | Representative from 3 rd Year BAMS | 9909355592 |
| 11 | Pruthvi Parmar | Representative from 3 rd Year BAMS | 9157572163 |
| 12 | Aditi Patel | Representative from 2 nd Year BAMS | 8799220798 |

FUNCTIONS:

The Internal Complaints Committee has two major functions: 1. Preventive 2. Remedial

Preventive:

- To work towards creating an atmosphere promoting equality, non-discrimination and gender sensitivity.
- To promote and facilitate measures to create a work environment that is free of sexual harassment.

Remedial:

- To receive and take cognizance of complaints made about sexual harassment at the institute and give every complaint serious consideration.
- Crisis Management, Mediation and Counselling.
- To conduct enquiries into the complaints, place findings and recommendations regarding penalties against the harasser.

ANTI RAGGING COMMITTEE
(Re-constituted on 9 December 2025)

MEMBERS:

| S.N. | Name of the member | Designation | Contact |
|-------------|---------------------------|--------------------------------|----------------|
| 1 | Dr. Sameeksha Gurav | Principal, Chairperson | 7020830970 |
| 2 | Dr. Santosh Gurav | Vice Principal, Co-Chairperson | 7020868110 |
| 3 | Dr. Premjibhai Sapawadiya | Member-DMS, GAH | 9428181515 |
| 4 | Dr. Manisha Vaja | Member - Teaching Staff | 9426693535 |
| 5 | Dr. Amar Kamble | Member-Teaching Staff | 8087299461 |
| 6 | Dr. Hansraj Barjod | Member-Teaching Staff | 9978241518 |
| 7 | Dr. Maulik Bhatt | Member-Teaching Staff | 7048834884 |
| 8 | Dr. Prachi Dabhi | Member- Teaching Staff | 9574756717 |
| 9 | Mr. Krunal Bhavsar | Admin-Non Teaching Staff | 8866373792 |
| 10 | Mr. Pintu Dube | Rector – Boys' Hostel | 8141839488 |
| 11 | Pinakineeben dodiya | Warden – Girls' Hostel | 8780063514 |
| 12 | Vimlaben patel | Warden – Girls Hostel | 9662743271 |